**Date: Version:**

Monday, 7th September 2020 1.0

**Item:**

Annual Awards Nomination Form

**Key Dates Item**

Sunday, 13th September Nominations open   
**Sunday, 27th September Nominations close**  
Wednesday, 30th September Nominations sent to judges  
Wednesday, 7th October Judging completed

Friday, 9th October PA Nominations Close for Volunteer,   
Club Coach and Instructor/Guide of the Year

Sunday, 11th October Winners announced

Sunday, 6th December Winners presented trophies at Paddlefest.

**Award Criteria**

The nomination period is from the 1st July 2019 to the 30th June 2020.

**Judging Process**

1. The Awards Judging Panel will consist of a minimum three (3) judges and a maximum of five (5) judges who will be appointed by Paddle Queensland.
2. The Executive Officer will confirm all eligibility requirements are met for each Nominee.
3. Eligible nominations will be considered by the Awards Judging Panel
4. Judges will review each nomination and Award points using a rating scale between   
   Zero to Five. One (1) equals a poor performance and Five (5) equals an outstanding performance. Zero (0) points will be awarded to the Nominee when the Award Category Criteria is not addressed.
5. Judges will utilise the Category Criteria as outlined for each Award and other relevant information, including but not limited to published results, news and submissions to determine the most suitable recipient of the Award.
6. The Judging Panel’s decisions is final. Discussions will not be entered.
7. The Executive Officer is to be advised of the Judges results by no later than   
   5.00pm Wednesday, 7th October.
8. The Executive Officer will announce the Winners by Sunday, 11th October 2020.

*(Winners will be notified prior to public announcement)*

1. Award winners will be presented with their trophy at Paddlefest 5th to 6th December 2020.

**Member\* Definition**

**Members are defined by the Paddle Queensland constitution.**

**The Members\* of Paddle Queensland consist of:**

1. Affiliated Clubs of Paddle Queensland.

2. Life Members of Paddle Queensland.

3. Individual Members of Paddle Queensland.

4. Registered Instructor, Guide, Coach or Official who resides in Queensland.

5. Other categories of Members approved by resolution of Paddle Queensland Board.

**Photo of the Year**

**Eligibility Criteria**

• Nominations are open to both non-members and Members of Paddle Queensland.

• The Photo portrays any paddling discipline and features a Paddle Queensland member/s and/or a Paddle Queensland Affiliated Club participating in a local, state, national or international event during the nomination period.

• The Photo must be the Nominees original work. By submitting your entry, you affirm you are the author of the work. If you are not the sole creator of your Photo, then you must first obtain permission from the owner/s before submitting your entry.

**Nominee Details**

|  |  |
| --- | --- |
| **Name of Nominee:** |  |
| **Contact Number:** |  |
| **Email Address:** |  |
| **Location:** |  |
| **Event/activity:** |  |
| **Date Submitted:** |  |

**Judging Criteria**

|  |  |
| --- | --- |
| **Please provide a description of the Photo** |  |

**Submitting Your Photo**

• Photos are to be submitted electronically as either a .JPG or .TIFF file.

• Each photo is to be a minimum 1024 pixels or 5 Mb in size. By submitting a nomination, the Nominee accepts that Paddle Queensland may choose to resize, resample or crop the photo as needed.

• Each photo is to be named as follows:

FIRST NAME\_SURNAME\_ TITLE.

*Do not include a watermark, your name or company logo on your image.*

**Consent Requirements**

• If people can be identified in your Photo, you must supply an Image Use Consent Form

for each person.

[*A copy of the Paddle Queensland Image Use Consent Form is available here.*](https://qld.paddle.org.au/wp-content/uploads/sites/2/2020/09/20200907-PQ-Image-Use-Consent-Form.pdf)

• Permission must be gained from all those people who can be identified in your photo before submission. You are required to indicate that permission has been attained.

• By entering the competition and submitting your photo, you as the author or the owner/s are providing permission for Paddle Queensland to reproduce, publish and exhibit each photo without notice or payment for promotional purposes including but not limited to, the Paddle Queensland website and other Paddle Queensland media channels.